

**VOLUNTEER AGREEMENT
BETWEEN
THE "FRIENDS OF" GROUP, HERON HABITAT HELPERS
AND
THE SEATTLE PARKS AND RECREATION DEPARTMENT**

Purpose

This Agreement is entered into by The Friends of group, Heron Habitat Helpers, and the Seattle Parks and Recreation (Seattle Parks) to describe the arrangement by which the group Heron Habitat Helpers will contribute and support Seattle Parks and Recreation and the roles and responsibilities of both parties.

In addition, this Agreement serves as the official record of this arrangement, establishes mutual expectations for both parties, and serves as the basis for ongoing communication between the parties.

Definitions

Friends of Group: - Group comprised of citizens who have an interest in and contribute as volunteers to spearhead efforts to assist Seattle Parks and Recreation in maintenance of parks and open spaces. These groups provide valuable citizen input and may establish partnerships with other organizations to enhance stewardship, funding and development of parks.

Park Steward - A citizen who works independently on an ongoing basis, under the direction of parks staff and/or a "Friends Of" group to assist in the maintenance of parks and open spaces.

Authority

The Seattle Parks and Recreation holds jurisdiction and has administrative authority over Kiwanis Memorial Preserve Park. Decisions concerning the park/facility, its maintenance and operation, are the responsibility of the Seattle Parks. Changes, alterations, improvements, or additions may not be made to any area of Kiwanis Memorial Preserve Park without the formal review and approval of Parks staff. Any improvements constructed and/or installed by the Friends Of group, Heron Habitat Helpers will become the property of the City of Seattle. Future retention, removal, repair or alteration of the improvements is at the discretion of the Parks Department.

Modifications

The roles and responsibilities described herein may be amended in writing by mutual understanding and agreement by both parties.

Term

The understanding and arrangements made between the parties and herein expressed at the mutual agreement of both parties. If for any reason, the terms, conditions, and or operations of this agreement are not satisfactory to the Seattle Parks, Seattle Parks may

terminate the relationship represented by this Agreement and take over some or all of the duties and activities described herein and on any and all attachments to this Agreement.

The term of this Agreement is **two years** or until terminated by either of the parties.

Roles and Responsibilities

The roles and responsibilities of the Seattle Parks and the roles and responsibilities of the Friends Of group, Heron Habitat Helpers, are described on Attachment I.

Notifications and Contacts

For the Seattle Parks and Recreation:

Natural Resources Unit, Jefferson Horticulture Facility
1600 South Dakota Street
Seattle, WA 98108-1546

For the Friends Of group, Heron Habitat Helpers at Kiwanis Memorial Preserve Park

Hooper Havekotte, President Heron Habitat Helpers
2420 W. Armour Street
Seattle, WA 98199-2833

Applicable Law

Both parties shall comply with all applicable laws of the United States and the State of Washington, the Charter, Municipal Code, and Ordinances of the City of Seattle.

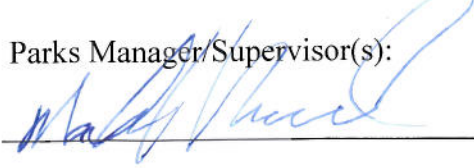
Dispute Resolution

Any disputes or misunderstandings that may arise under this Agreement shall be resolved through amicable negotiations, if possible, between the Seattle Parks and the Friends of group, Heron Habitat Helpers.

Signatures


For the City of Seattle Parks and Recreation Department:

Parks Manager/Supervisor(s):



Date 1/31/12

Parks Resource Staff:



Date 1/31/12

E- Mail address: michael.yadrick@seattle.gov Telephone: 206 615 1046

Representative(s) for Heron Habitat Helpers:

John "Hooper" Havekotte

Date: 1-10-2012

E-mail address: 4.hooper.4@comcast.net Telephone: 206-818-1867

Mailing address: 2420 W. Armour Street, Seattle, WA 98199-2833

 2/12/2012

ATTACHMENT 1

Purpose of Heron Habitat Helpers

Heron Habitat Helpers is a local, non-profit, environmentally-focused, community organization dedicated to supporting and protecting the Great Blue Heron (GBH) colony that nests in Kiwanis Memorial Preserve Park through restoration of the local habitat to native species, environmental education and through political action in local government. The goals of the organization are as follows:

- Restore and protect Kiwanis Memorial Preserve Park as an urban wildlife sanctuary.
- Shape real estate development that compromises wildlife and habitat in Kiwanis Ravine.
- Partner with Discovery Park naturalist staff to create educational programs focused on the GBH colony and habitat in Kiwanis Memorial Preserve Park.
- Encourage public awareness of Kiwanis Memorial Preserve Park wildlife and habitat.
- Restore lands invaded by non-native plant and animal species.
- Acquire additional lands, conservation easements, and street right of ways to enhance wildlife and GBH habitat.
- Create a community and backyard wildlife refuge and monitoring program in neighborhoods adjacent to Kiwanis Memorial Preserve Park.
- Daylight Wolfe Creek and restore salmon runs in the creek and its tributaries.
- Enhance funding, management and monitoring of Kiwanis Memorial Preserve Park.

Scope of Work at Kiwanis Ravine

Heron Habitat Helpers shall work in conjunction with Seattle Parks and Recreation to maintain and restore the open space and forests of Kiwanis Memorial Preserve Park.

Roles and Responsibilities of Heron Habitat Helpers

- Register as a volunteer organization with the Parks Department with members registered as Parks volunteers
- Abide by all terms and conditions of the Service Agreement for Parks Volunteers.
- Conduct a minimum of four (4) work parties per year
- Forest Stewards attend (suggested) one (1) training event annually
- Do not allow volunteers to operate power equipment while working in the park.
- Do not allow volunteers to apply pesticides in the park.
- Do not allow volunteers to work on steep terrain, generally considered greater than forty percent slope.
- Maintain restoration areas by removal of invasive plants, weeding, planting and erosion control per Vegetation Management Plan, best management practices outlined in the Green Seattle Partnership Forest Steward Field Guide,* and other relevant Parks planning documents.
- Coordinate with Urban Forester or his or her designee, and district gardener to develop site-specific goals and workplans.
- Pruning, collection, propagation, planting and removal of any plants is allowed only with approval of appropriate Parks staff.

- Remove litter and perform other park cleaning activities as approved.
- Provide individual volunteer hours, group sign-in sheets*, event and resource requests*, work logs* and other documentation in an approved format to the appropriate staff.

*Green Seattle Partnership documents and resources are available at <http://greenseattle.org/forest-steward-resources> or from Seattle Parks and Recreation Urban Forestry

Roles and Responsibilities of Seattle Parks and Recreation

- Provide appropriate tools (for loan) and materials with advance notice of official volunteer events/activities.
- Provide all routine, preventive, emergency and major maintenance except as identified under the roles and responsibilities of the Heron Habitat Helpers.
- Work to resolve issues related to vandalism (hydrant, gates, bollards, fences, signage, etc.), encampments and major trash removal.
- Provide technical question/advice/feedback on activities within the scope of this Agreement.
- Provide facilitation of the Habitat Advisory Committee to guide activities in Kiwanis Memorial Preserve Park and work to accomplish an annual work plan drawn from the Wildlife Sanctuary Habitat Advisory Plan objectives

Joint Roles and Responsibilities

- Jointly manage the Habitat Advisory Plan for Kiwanis Memorial Preserve Park to maintain the Ravine as a Wildlife Sanctuary through the Habitat Advisory Committee
- Work to develop a positive relationship between Parks staff, members of Heron Habitat Helpers, community volunteers, donors, and other supporters
- Seattle Parks and Recreation and Heron Habitat Helpers shall acknowledge each other as project partners for activities within the scope of this Agreement on all printed, web-based and electronic documents; audio-visual materials; signs; or any other materials produced in association with this Agreement.